Migration Guide

Customs Management

Switzerland: Migration to Passar (Export) 1.0

AEB

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1 General information on migration to Passar Export (1.0)

Passar brings fundamental changes both in the process and in data entry (new and changed fields at header and item level). This migration guide helps you understand and implement the changes in data entry for Passar Export (goods declaration for export).

» IMPORTANT: Exporters may only switch to Passar after consultation with their forwarders. The export declaration may only be declared via Passar if the subsequent process (activation of the export and subsequent transit) at the forwarder has already been switched to Passar. More information in this [Help Center article](#).

Changes by the Federal Office for Customs and Border Security (BAZG):

The following steps should already be completed in advance of the migration:

- Business partner ID (GPID) instead of company ID (UID) for customs communication
- Onboarding for the ePortal
- Autorized location code for the authorized location is different in Passar

2   Conversion of existing templates

The supplied template conversion functionality converts your templates by deleting fields and entries that no longer exist under Passar 1.0 and making the templates generally available for Passar 1.0. The following manual adjustments are nevertheless necessary:

- You must set new fields yourself and also select the new value for changed master tables.
- In particular, the *Non merchandise* box must be manually checked and is **not** taken into account in the template conversion (see section <u>Non merchandise</u> (▶ Page 7)).
- You must adjust the dynamic value initializations for creating produced documents/checking documents yourself.
- The old templates and template selectors must be deleted manually.
- Any existing currencies (CHF) in the statistical value of the e-dec template are read-only in the e-dec template and can be changed in the Passar template. This is correct; in Passar the statistical value may also have other currencies.

Proceed as follows to carry out a template conversion:

1. Go to *Master data – Templates – Exp. decl. templates* and select the template you want to convert.
2. In the *Export declaration templates* menu, select the entry *Template conversion*.
3. Make the relevant conversion settings and start the process by clicking the *Convert* button.
   ⟹ The conversion is carried out for all suitable templates for the client under which you are logged in.

3   Fields or information omitted in Passar 1.0

- All confirmation codes at item level
- Type and amount of sensitive goods
- Preferential customs treatment code
- Customs clearance type
- VAT number and Addition to VAT no.
- Type ("Warehouse" field group)

4 New fields in Passar 1.0 (header level)

Below you will find an overview of new fields and information at the header level in Passar 1.0.

4.1 Partial delivery

This box on the *Export declaration* sheet must be checked if the delivery consists of more than one export declaration (e.g. large machines). In this case, it must also be stated how the individual partial deliveries are connected.

Example:

A crane that is exported in three partial consignments for transport reasons must be declared in Passar as follows:

Goods declaration partial consignment 1:

(issued GDRN «24CH05EX15RK8JW1N7»)

- Indication that this is a partial consignment (check box)
- Indication of how many partial consignments exist: numerical value **1**

Goods declaration partial consignment 2:

- Indication that this is a partial consignment (check box)
- Indication of how many partial consignments exist: numerical value **2**
- Indication reference number of the goods declaration for export (GDRN) of the first partial consignment: 24CH05EX15RK8JW1N7

Goods declaration partial consignment 3:

- Indication that this is a partial consignment (check box)
- Indication of how many partial consignments exist: numerical value **3**
- Indication reference number of the goods declaration for export (GDRN) of the first partial consignment: 24CH05EX15RK8JW1N7

Data entry in *Customs Management*:

1. On the *Export declaration* sheet, check the *Partial delivery* box.
2. Enter further information on the *Customs details* sheet:

4.2 Goods provision (mandatory field)

This selection field on the *Export declaration* sheet indicates into which customs procedure the delivery is to be transferred. The following options are available:

- 10 – Import into free circulation
- 20 – Export from free circulation
- 30 – Transit
- 40 – Inward processing (temporary importation of goods for treatment, processing and repair)
- 41 – Re-export after inward processing
- 50 – Outward processing (temporary exportation of goods for treatment, processing and repair)
- 51 – Re-import after outward processing
- 60 – Import for temporary admission
- 61 – Re-export after temporary admission
- 70 – Export for temporary admission

- 71 – Re-import after temporary admission
- 80 – Entry into a customs warehouse
- 81 – Entry from a customs warehouse
- 90 – Entry into a bonded warehouse
- 91 – Entry from a bonded warehouse

≫ **Note:** The goods provision is new and must be stated at the header level of the export declaration. This means that no goods with differing goods provisions may be mixed in one export declaration.

≫ **Note (June 2024):** The BAZG will make an adjustment here that will allow related deliveries with differing goods provisions to be "linked". AEB does not yet have any specifications for this. We will implement this as soon as available.

4.3 Input control (mandatory field)

This selection field on the *Export declaration* sheet is available in the variants *Simplified* or *Ordinary*.

Simplified is only possible for:

- Goods value up to CHF 5000
- Total gross weight max. 5000 kg
- Country of consignee must be part of the security zone
- No authorizations

4.4 Entitled to preference

This box on the *Export declaration* sheet must be checked if a movement certificate (WVB) of type EUR.1, EUR.1 CN, or EUR-Med is also included with the goods (as an indication that the goods must be stopped at the customs office for stamping).

If this box is checked, a corresponding accompanying document must be entered. When checked, a goods declaration for export with originating goods receives a control requirement so that the WVB can be stamped.

4.5 Customs invoice recipient

This field on the *Export declaration* sheet is optional.

4.6 Contact

This new field for the parties *Declarant*, *Exporter*, and *Consignor* replaces the previous reference.

4.7 Additional supply chain actors

This field group on the *Export declaration* sheet can initially be ignored. It was adopted by Switzerland from the TAXUD data model and currently has no meaning.

4.8 Incoterm

New field on the *Financial overview* sheet.

4.9 Dialog language (communication language)

This field on the *Customs details* sheet is optional.

4.10 Activation data

The data for activating the goods declaration for export (only applies to customs declarations that activate the export themselves) must be specified on the new *Activation data* sheet:

4.11 Documents (header and item level)

There are now three types of documents, both at header and item level. If the documents are the same for all items, they must be specified at the header level, otherwise for the respective item:

- Produced documents
- Previous documents (Note: The previous documents have a new code list)
- Transport documents

When transmitting documents via the interface, the behavior is as follows:

- If the code is transferred and exists in the code list, *Customs Management* automatically adds the document to the correct document type.
- Alternatively, the type of document can also be transferred, see the API description of the CH Export extension (ICDeliveryItemDTO => ICDeliveryItemExportCHDTO => ICProducedDocumentEUDTO or ICDeliveryItemDTO => ICDeliveryItemExportCHDTO => ICPrevoiusDocumentEUDTO). If the code (plus reference) is already transferred today, nothing changes. If you use dynamic value initializations (DVIs) and templates, these must be adapted accordingly.

5 New fields in Passar 1.0 (item level)

Below you will find an overview of new fields and information at the item level in Passar 1.0.

5.1 Non merchandise

The identification of merchandise has changed: While in e-dec it had to be indicated whether a product was a merchandise or not (merchandise = yes or no), in Passar, the *Non merchandise* box only needs to be checked if an item is **not** merchandise.

≫ Note the following when converting templates: If the *Merchandise* indicator was positive in the e-dec template (merchandise = yes), the *Non merchandise* box is unchecked for Passar by the template conversion. If the indicator negative in the e-dec template (merchandise = no), the *Non merchandise* box is **not** set automatically for Passar, but **must be set manually**.

5.2 Chemical CUS code

This new field in the *Commodity code* field group is used to specify chemicals.

5.3 Goods returned

The information on returned goods has changed:

- The *Goods returned* box must be checked in the *Customs details* field group.
- Additional information must also be specified in the *Refund* field group.

≫ Information on data entry can be found in the BAZG guideline R-18-04_Rückwaren.

5.4 Own propulsion

This new checkbox in the *Customs details* field group is used to identify own propulsion.

5.5 Refinement

In the new *Refinement* field group, information on refinement has changed:

The deadline for re-import must now be entered in the goods description (*Basic data* field group).

≫ For general information on data entry for refinement, see information sheet 47.89 Passive Veredelung: definitive Veranlagung and form 2047.87.

5.6 Documents (header and item level)

See section

6 Changed fields in Passar 1.0 (header level)

Below you will find an overview of changed fields and information at the header level in Passar 1.0.

6.1 Private person

You can now specify whether the parties *Consignor* and *Exporter* are private persons. This eliminates the previous use of the pseudo UID for declarants who do not have a UID.

Implementation / automation in *Customs Management*

Option 1:

Go to *Consignment – Delivery – Parties* field group. Click the pencil icon. In the *Customs IDs* field group, enter a "BUSINESS_PARTNER_ID" with the exact value "PRIVATE" for the exporter or consignor. After successful transfer, the *Private person* box is checked and the corresponding participant does not require a UID/GPID.

Option 2:

Go to *Consignment – Delivery – Parties* field group. Click the pencil icon. If the *Init. from master data* box is checked, the *Private person* option can also be initialized from the master data. In this case, first go to *Master data – Companies*, select the corresponding company, and check the *Private person* box on the *Customs data* sheet.

6.2 Invoice currency

The invoice currency at header level is now transmitted in actual currency, no longer as a code:

6.3   Additional information

The free text field in the *Additional information* field group has been removed; instead, the type of information and a text must now be entered.

6.4   Previous documents

The additional information for previous documents is omitted.
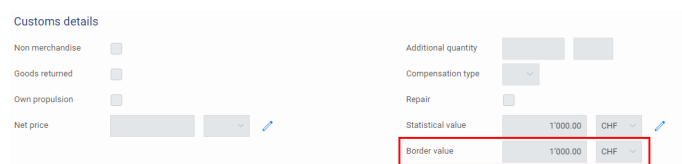
7   Changed fields in Passar 1.0 (item level)

Below you will find an overview of changed fields and information at the item level in Passar 1.0.

7.1   Statistical value / value at border

The statistical value can now be transmitted in a currency other than CHF (and is converted with the assessment decision by customs at the valid exchange rate). If *Customs Management* calculates the statistical value, the rounding rule remains unchanged and centimes are rounded down to whole francs (see also R-25 para. 2.1.14).

The converted value is displayed as a read-only *Border value* at item level after receipt of the assessment decision:
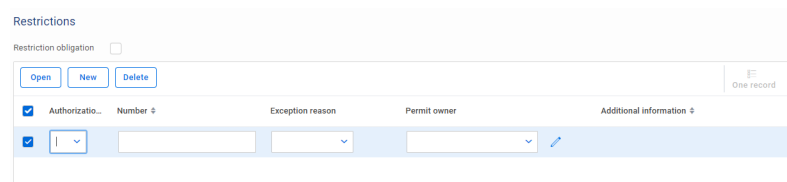
7.2   NCL code / Authorization code

The NCL code and authorization code have been omitted. This information is now summarized on the *Details* sheet – *Restrictions* field group as a *Restriction obligation*:

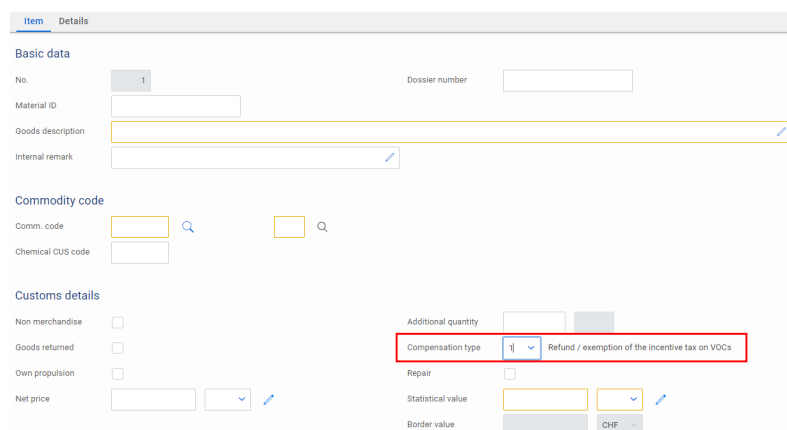It is no longer necessary to specify the authorization type and date, but a reason for the exception may be required.

7.3   VOC compensation type

The VOC refund type is now called compensation type and has a new code list.

The amount must be specified as a quantity in whole kg in the *Additional information* (*Details* sheet at item level):

7.4   Additional information

Additional information now requires a type; and thus only certain type are allowed now:

Item ⌄

Item   Details

Previous documents

New   Delete

☐   Type

Produced docume

New   Delete

☐   Type

Restrictions

Restriction obligation

Open   New

☐   Authorizatio...

☐   ⌄

Additional informa

A1301	VOC quantity in kilograms ✕
A1100	Alcohol yes/no
A1101	Vol%
A1102	Litres
A1201	Item number mineral oil tax
A1202	Export Code
A1203	Stock no.
A1204	Company number taxpayer
A1301	VOC quantity in kilograms
A1401	Reverse number
A1402	Product main group
A1403	Product subgroup
A1404	Sequence number
A1405	Rate
A1406	Special unit of measure (piece or kg)
N1000	CITES control agency
W1001	Item no.
W1002	Tare weight per item
W1101	Vehicle identification number
W1102	Matriculation number
W1103	Brand

| ⌄

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